



## COLLEGE OF CHEMISTRY LABORATORY SAFETY TRAINING REQUIREMENTS

Principal Investigators and all lab researchers are required to complete the U.C. Laboratory Safety Fundamentals EHS 101 online safety training before beginning any work in the laboratory. (For Chemistry appointed PI's and researchers working in Stanley Hall, Energy Biosciences Building or Hearst Memorial Mining Building be sure to select the 2<sup>nd</sup> supplement during the training.)

Find the category below that best fits your work status and follow those directions:

**PRINCIPAL INVESTIGATORS, LBL RESEARCHERS, U.C. PAID RESEARCHERS, GSIs, VISITING SCHOLARS, POST DOCS & FELLOWSHIPS WHO HAVE A U.S. SOCIAL SECURITY NUMBER:** To access the training, you must first complete a hiring process through HR. Then, one-to two days after that process is completed, log into Blu at [blu.berkeley.edu](http://blu.berkeley.edu) and click on the UC Learning Center (along the left side for most). Once you Cal-Authenticate, search for "EHS 101" to take the training. In order to obtain your laboratory keys you must print out the completion page of EHS 101 displaying your name and course completion (or upload to "Access" program). Submit this certificate to Building Management at 119 Gilman Hall to obtain your Laboratory keys.

**PRINCIPAL INVESTIGATORS, LBL RESEARCHERS, U.C. PAID RESEARCHERS, GSIs, VISITING SCHOLARS, POST DOCS & FELLOWSHIPS WHO DO NOT YET HAVE A US SOCIAL SECURITY NUMBER:** To access the training, you must first complete a hiring process through HR. Then, because it takes up to three weeks to get a SSN, you must request temporary access to the UC Learning Center via [ehstrain@berkeley.edu](mailto:ehstrain@berkeley.edu). Shortly after you submit your request, you will be sent access instructions. Upon being granted access, search for "EHS 101" to take the training. In order to obtain your laboratory keys you must print out the completion page of EHS 101 displaying your name and course completion (or upload to "Access" program). Submit this certificate to Building Management at 119 Gilman Hall to obtain your Laboratory keys.

**NON-PAID RESEARCHERS/ i.e. REGISTERED UNDERGRADUATE AND GRADUATE STUDENTS** who will not go through a hiring process: To access the training, you must wait one-to-two days after the beginning of a semester or summer session. Then, go to [ehs.berkeley.edu/training](http://ehs.berkeley.edu/training) and click on the UC Learning Center button (right side of the page.). Once you Cal-Authenticate, search for "EHS 101" to take the training. In order to obtain your laboratory keys you must print out the completion page of EHS 101 displaying your name and course completion (or upload to "Access" program). Submit this certificate to Building Management at 119 Gilman Hall to obtain your Laboratory keys.



## COLLEGE OF CHEMISTRY LABORATORY SAFETY TRAINING REQUIREMENTS

IF YOU EXPERIENCE PROBLEMS ATTEMPTING TO LOG INTO THE UC LEARNING CENTER:

Use the UC LEARNING CENTER PROBLEM SOLVER at [ehs.berkeley.edu/training](https://ehs.berkeley.edu/training) to determine the issue. Then, follow the instructions provided for access assistance.

TO COMPLETE A HIRING PROCESS or VERIFY HCM STATUS:

Contact Campus Shared Services at [hrapscshelp@berkeley.edu](mailto:hrapscshelp@berkeley.edu) and identify who you are, which Principal Investigator you work or volunteer for, and that you need UC Learning Center access for EHS101 training.

FORSPECIAL COURSES IN RADIATION, LASERS & BIO-SAFETY

Visit the EH&S in-person training calendar at [ehs.berkeley.edu/training](https://ehs.berkeley.edu/training) or search for “Radiation Safety,” “Laser Safety” or “Biosafety” in the UC Learning Center.

You may also contact the Campus Training Manager, Tim Bean, for Assistance at 643-3482 or at [ehstrain@berkeley.edu](mailto:ehstrain@berkeley.edu).